



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पेंशन)  
OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS)  
द्रौपदी घाट इलाहाबाद -211014  
DRAUPADI GHAT, ALLAHABAD- 211014

Circular No. 623

Dated: 03.04.2019

To,  
The OI/C  
Records/PAOs (ORs)  
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**Subject:- Submission of Descriptive roll alongwith PPO to PDA.**

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As per existing procedure Descriptive Roll is being forwarded by the respective Record Office of the pensioner along with the PPO (Pension Payment Order) to the CPPC of concern Banks/PDAs. It is informed that the Descriptive Roll has now been amended by Army Headquarter AG Branch.

2. It has been decided by the competent authority that now this amended Descriptive Roll will be used as being done earlier during payment of pension. Therefore, Record Offices are requested to approach the Army Headquarter to obtain copy of amended Descriptive Roll along with guidelines and forward the Descriptive Roll duly completed along with PPOs of JCOs/ORs to the concerned PDAs as per existing instruction in Circular No. 611 dated 10.12.2018.

3. This circular has been uploaded on this office website [www.pcdapension.nic.in](http://www.pcdapension.nic.in).

  
(Sushil Kumar Singh)  
(Addl.CDA(P))

No. Gts/Tech/0148/LIX

Dated: 03.04.2019

**Copy to:**

1. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P&PW), Lok Nayak Bhawan, Khan Market, New Delhi.
2. Director (Pensions), Govt. of India, Ministry of Defence D (Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
3. Naval HQrs, PP & A, DHQ PO New Delhi.
4. DPA, Vayu Bhawan, New Delhi- 11.
5. Air HQrs Ad PP & P- 3, West Block-VI, R. K. Puram, New Delhi- 110066.
6. Sr. Dy. CGDA(AT-II), O/O the CGDA, Ulan Batar Road, Palam, Delhi Cantt- 110010.
7. PCDA (Navy) No.-1, Cooperage Road, Mumbai- 400039.
8. PCDA (WC), Chandimandir, Chandigarh
9. CDA (AF), West Block-V, R. K. Puram, New Delhi- 110066.

10. CDA Teynampet, Chennai
11. CDA (PD) Ayudhpath, Meerut
12. JCDA (AF) Subroto Park, New Delhi- 110010.
13. Director of Audit, Defence Service, New Delhi
14. All Regiment/Corps.
15. Naval Pension Office C/o INS, Tanaji, Sion- Trombay Road Mankhurd Mumbai -400088
16. Air Force Record Office, Dhaula Kunwa, Delhi Cantt.
17. Director MP8(I of R)Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/MP8(I of R) West Block-III, RK Puram ,N-Delhi 110066
18. The OI/C All ROs/PAOs
19. All Addl CsDA/ Jt. CsDA in Main Office.
20. All GOs in Main Office.
21. The OI/C, G-1M(Tech), AT-ORs(Tech) & G-1/Civil (Tech.)
22. All SAOs/AOs/AAOs in Gts/ORs Complex.
23. The OI/C, EDP Manual.
24. The OI/C, EDP Centre.
25. The OI/C, PHP Cell EDP Centre
26. All Sections in Main Office.
27. The OI/C, G -2 Section
28. The OI/C, G-3 Section
29. The OI/C, G - 4 Section
30. The OI/C O & M Cell
31. The OI/C Complaint Cell
32. The OI/C, EDP Centre (Website) **for uploading the circular on the website.**
33. Defence Pension Liaison Cell.
34. The OI/C Reception Centre, PCDA(P) Allahabad-14.
35. The Director, Defence Pension Training Institute, Allahabad.
36. Spare

  
(A.K. Malviya)  
Sr. Accounts Officer (Pensions)