

No. Gts./Tech/0165-IX
Office of the PCDA (P)
Draupadi Ghat, Allahabad
Dated: 18th February 2009

To,

1. All O I/C, Records/Pao (Ors)
2. The CDA (O), Pune

Subject: SOP for revision of pension consequent on implementation of recommendation of VI CPC in respect of Pensioners who retired on or after 1.1.2006.

A copy of SOP on the above subject received from Addl. Dte Gen Personnel Services, Adjutant General's Branch Integarted HQ of MOD(ARMY) New Delhi is forwarded herewith.

2. It has been requested by ADG(PS) to give a wide publicity of this SOP to create awareness among the pensioners.

R K Saroj
(R K Saroj)
Dy. CDA(P)

**SOP FOR REVISION OF PENSION CONSEQUENT ON IMPLEMENTATION
OF RECOMMENDATION OF VI CPC IN R/O PENSIONERS WHO RETIRED
ON OR AFTER 1.1.2006**

The pensioners who retired after 1.1.2006 are entitled to revision in pay as well as pension and arrears on account of revision of both. They are therefore requested to fill up relevant forms as per details given in succeeding paragraphs.

Exercising Option for Fixation of Pay in revised Pay Structure

2. All officers and PBORs are required to exercise their options in writing for fixation of pay in revised structure of pay in prescribed proforma as per the provision of Para 6 of SAI 2/S/2008 and Para 8 of SAI 1/S/2008 respectively. The option so exercised must reach CDA (O)/PAO concerned within three months of publication of these SAIs (Annexure I)
3. In case no option is received by CDA(O)/PAO within stipulated time, the individual shall be deemed to have elected to be governed by the revised pay structure wef 01 Jan 2006.

Exercising Option for Fixation of Pay on Promotion

4. The fixation of pay on promotion on or after 01 Jan 06 will be carried out as per provisions contained in Para 14 of SAI 1/S/2008 and Para 12 of SAI 2/S/2008 as the case may be. An individual is required to exercise option for fixation of pay on promotion either from the date of promotion or from the date of next increment within two months of promotion. As one time measure, individuals promoted on or after 01 Jan 06 and before publication of these instructions, may exercise

their option on prescribed proforma within three months of publication of these instructions. (**Annexure II**)

Revision of Services Pension for those who retired between 1.1.2006 to 1.9.2008

5. The Record Offices concerned in case of PBOR and CDA(O) Pune in respect of Commissioned Officers will initiate and forward revised LPC cum data sheet duly countersigned by PAO (Ors)/CDA(O) Pune and affixed with LPC seal on it.

Exercise of option for Commutation of Additional Pension in Revision Case

6. In case of pensioners whose commutation of pension became absolute on or after 1.1.2006 but before 2.9.2008 the pre-revised table of commutation value for commutation of pension has been used for payment of commuted value of pension. Such pensioners shall have to exercise an option :-
(Annexure III)

- i) To continue with the commuted portion of pension at the pre-revised rates.
- ii) To opt for 43%/45% of commuted value of revised pension. The revised value of commutation factor given in annexure I to Govt. letter NO. 17(4)/2008(2)/D(Pen/Pol) dated 12 Nov 2008 shall be taken into account while calculating the revised value of commuted value of pension with reference to age next birthday already reckoned for commutation of pre-revised pension.

- iii) To opt for 50% of commuted value of revised pension. The revised value of commutation factor given in annexure I to Govt. letter No. 17(4)/2008/(2)/D(Pen/Pol) dated 12 Nov 2008 shall be taken into account while calculating the revised value of commuted value of pension. In their case, age next birthday will be after the date of option.
7. In case of pensioners who retired on or after 2.9.2008 and opted for 43%/45% commutation of pension an option is required for commutation of additional amount of pension due to increase of maximum permissible limit to 50%. In this case the revised table of commutation value of pension shall be used. (**Annexure IV**)
8. An undertaking as per **Annexure V** should be given to the effect that any excess payment that may be found to have been made as a result of incorrect fixation of pay or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by pensioner to the Government either by adjustment against future payments due to him or otherwise.

Annexure I

Appendix 'D'
(Refers to Para 8(a)
of SAI 2/S/2008)

FORM OF OPTION

1. Service No. _____ Rank _____ Name _____
Branch _____ hereby elect the revised pay structure with effect
from 1st January 2006.

OR

2. Service No. _____ Rank _____ Name _____
Branch _____ hereby elect to continue in the existing scale of pay
of my substantive rank/post mentioned below until:

*The date of my next increment
The date of my subsequent increment
raising my pay to Rs.
I vacate or cease to draw pay in the existing scale.
The date of my promotion to _____

Existing Scale _____

Signature _____
Name _____
Rank _____
Service No _____
Branch _____
Unit _____

Date
Station:

* To be scored out, if not applicable.

Annexure II

Appendix 'F'
(refers to para 13 (b)
of SAI 2/S/2008)

FORM OF OPTION

1. I, No _____ Rank _____ Name _____ CDA(O)
Account No _____ hereby opt for fixation of pay
on promotion to the rank of _____ as notified vide MS
Branch Signal No _____ (Photocopy
enclosed) as under:-

(a) My pay on promotion to the rank of _____ may be
fixed from the date of next increment i.e. 01 July _____.

OR

(b) My pay on promotion to the rank of _____ may be
fixed from the date of my promotion i.e. _____ (date).

Station :
Date :

IC NO _____
Rank _____
Name _____
Unit _____
CDA (O) A/C NO. _____

Annexure-III

(To Ministry of Defence letter No. 17(4)/2008(2)/D(Pen/Policy) dated 12.11.2008)

**From of option for commutation of Additional Pension for those retired/
discharged/ invalided out from service between 1.1.2006 and 2.9.2008 and
has been allowed commutation on the existing pension.**

(*) I service No./Regimental No.Rank.....
Name.....granted Pension in PPO NO..... hereby do not opt
for commutation of additional pension becoming due to retrospective revision of my
pay/pension.

OR

(*) I service No./Regimental No.Rank.....
Name.....granted Pension in PPO NO..... hereby opt for
commutation of same percentage (as already commuted) of the revised pension
becoming due to revision of my pay/pension. I understand that additional amount of
pension now commutable be commuted with reference to revised commutation value
as notified in Ministry of Defence letter No. 17(4)/2008(2)/D(Pension/Policy) dated
12.11.2008.

OR

(*) I service No./Regimental No.Rank.....
Name.....granted Pension in PPO NO..... hereby opt for
commutation of 50% of the revised pension becoming due to revision of my
pay/pension. I understand that additional amount of pension now commutable will
be commuted with reference to revised commuted value as notified in Ministry of
Defence letter No. 17(4)/2008(2)/D(Pension/Policy) dated 12.11.2008. I also
understand that the additional amount now commutable due to increase of
commutable percentage to 50% will be commuted with reference to my age next
birthday after the date of this option.

Signature
Name in Full
Address

Dated :
Station:

Note : Where commutation of pension has been sanction separately please quote
commutation of pension PPO No.

(*) To be scored if not applicable.

Annexure –IV

Appendix 'B'
to PCDA(P)
Circular No. 400
dated 05-12-08

Form of option for commutation of Additional Pension for those retired/discharged/invalided out from Service on or after 02.09.2008 and whose PPO have been issued at pre-revised pension rates

1. I service No./Regimental No.Rank.....
Name.....granted Pension in PPO NO..... hereby give the following option for commutation of my revised pension becoming due to revision of my pat/pension.
2. * I opt to commute the same percentage of my revised pension as already commuted

OR

3. I Opt to commute 50% of my revised pension. I understand that the additional amount now commutable due to increase of commutable percentage to 50% will be commuted with reference to my age next birthday after the date of this option.

Signature

Name in full

Address

.....

Date :
Place :

(*) To be scored if not applicable.

Annexure -V

Appendix 'G'
(refers to para 18 to
SAI 2/S/2008)

UNDERTAKING

I hereby undertake that any excess payment that may be found to have been made as a result of incorrect fixation of pay or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature _____
No. _____
Name _____
Rank _____
Unit _____

Date :
Station :