



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पेंशन)
OFFICE OF THE PR. CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS)
द्रौपदी घाट इलाहाबाद -211014
DRAUPADI GHAT, ALLAHABAD- 211014

Circular No - 132

No. G1/C/0176/ Vol-XVII/Tech
O/o the PCDA (P), Allahabad
Dated: 27/01/2015


To,

(All Head of Department under Min. of Defence)

Sub: -Simplification of pension procedure- submission of undertaking by the retiring Government Servant along with pension papers-reg.

Of late, it is found that the first payment of pension after retirement gets delayed mainly due to two reasons. One, the delay in receipt of intimation by the pensioner that pension papers have reached the bank and two, delay on the part of the pensioner in approaching the bank for submission of undertaking to refund or make good any amount to which pensioner is not entitled. Now reference is invited to Govt. of India, Min of PPG & P, Deptt of P&PW OM No. 1/27/2011-P&PW (E), dt.7th May, 2014 (copy enclosed), in which it has been decided that the required undertaking may be obtained by the Head of Office from retiring Government servant along with the Form 5 and other documents before his retirement. This undertaking shall be forwarded to the pension disbursing authority along with Pension Payment Order by the Head of Office following the usual procedure. The PDA/Bank shall credit the pension to the account of the pensioner as soon as this Undertaking is received along with the pension documents.

2. In line with the procedure outlined in aforesaid Para as per Govt. OM dt. 7th May' 2014, you are requested to issue suitable instructions (along with copy of this circular) to all the Head of Offices under your administrative control to ensure obtaining the undertaking of recovery of overpayment from the retiring government servant along with other documents and forwarding thereof to PDA/Bank along with original PPO for payment of pension.


(C.B. Yadav)
ACDA (P)

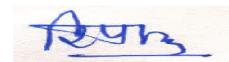
No: No. G1/C/0176/ Vol-XVII/Tech

Dated: 27/01/2015

Enclosure: - As above

Copy to:-

1. The CGDA, West Block-V, R.K. Puram, New Delhi-66
2. All Pr. CDA/CDA/C of F&A (Fys)/CDA (Funds)
3. All G. M. Fys
4. All CE/Nodal CE of various commands



(S. P. Pandey)
Sr. Accounts Officer (P)

Common Errors/Mistakes claim for Family Pensioner

Following forms/documents may be forwarded after duly completion:

1. LPC-Cum-Data Sheet app-"G" containing 67 column duly completed and countersigned by pay audit controller as per instruction issued vide this office circular No. G1/C/0176/Vol-XV/1(G)/Tech dated 28.11.2007 (specimen enclosed) in r/o each claimant separately.
2. DCGR/Family pension claim on IAFA 356 A duly completed in all respect.
3. Option for fixed medical allowance/only widowhood certificate.
4. Marital status certificate in r/oduly countersigned by the HOO. If married date of marriage may be furnished.
5. Date of Birth certificate in r/ofrom school/college/municipal corporation/gram panchayat duly countersigned by HOO.
6. (a) A certificate stating that "the claimant is suffering from.....disorder and ins not curable permanent nature and also stating that the claimant is unable to earn his livelihood due to the stated handicapped nature" by a medical board comprisi9ng of a Medical Supdt. Or a principal or a director or a Head of Institution or his Nominee as Chairman and Tow other members, out of which at least one shall be a Specialist in the particular area of Mental of Physical disability including mental retardation (Rule 54 (6) (iv) to (vi) under CCS (P) Rules 1972).
6. (b) A similar certificate is also required to be submitted by the HOO along with above certificate regarding income from all sources including self employment for examining the admissibility of family pension to the claimant.
7. For Dual family pension, confirmation from concerned Record Office or PPOs copy of Army side family pension, is required to ascertain eligibility of Dual family pension claimant.
8. Date of Birth of claimant of family pension must be agreed with the record as given in service book i.e. with the family details executed by individual/pensioner.
9. It has been observed in several cases that the dependency of claimant is being shown his/her relatives whereas claimant children should be dependent on his/her parents. Therefore, dependency certificate be issued/ forwarded accordingly to this office.