



O/o THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS  
(PENSIONS)  
DRAUPADI GHAT, PRAYAGRAJ- 211014  
Website : [www.pcdapension.nic.in](http://www.pcdapension.nic.in), email : [cda-albd@nic.in](mailto:cda-albd@nic.in)  
FAX Tele: 0532-2421877;2421879;2421880, Extension:2104,2105,2106  
Toll Free No: 1800-180-5321 (Timing-9:30 AM to 6:00 PM)



**Circular No. 659**

**Dated:-04.02.2022**

**To,**

**The OI/C**

- 1. Records/PAOs (ORs)**
- 2. PCDA(Navy)/NAVPEN**
- 3. JCDA(AF)/AF RO**

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**Sub:** Timely processing of pension papers and issue of PPOs to Defence Forces Personnel.

**Ref:-** This office circular No. 647 dated 18.08.2021.

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Please refer above cited circular regarding implementation of project SPARSH under which it has been directed by competent authority that all types of claims of pensionary awards (viz. Service, Family & Disability Pension) to all Armed Forces Personnel have been processed through SPARSH only w.e.f. 01.08.2021.

2) In this regard, Ministry of Defence has conveyed that due to Non-adherence of timeline for processing of pension papers and non-issuance of PPOs in time creates further delays in sanction of retirement dues and other pensionary awards. The delay in issuance of PPO and further retirement entitlements cause unnecessary agony and hardship to the individuals and their families. This situation sometimes forces the individuals to float grievances or file litigations.

3) In view of the above, it is stressed upon to all concerned for timely submission of all types of pension claims to this office through SPARSH for timely notification of PPOs well in advance of their retirement/discharge to avoid further delays.

4) A copy of this circular is also available on the website of this office [www.pcdapension.nic.in](http://www.pcdapension.nic.in).

**(Rajendra Kumar Gupta)**  
**ACDA(P)**

**No. Grants/Tech/302/SPARSH/e-PPO/Vol-I**  
**Dated: 04 Jan, 2022**

**Copy to:**

1. The CGDA, O/o the CGDA, Ulan Batar Road, Palam Delhi Cantt- 110010
2. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P&PW), Lok Nayak Bhawan, Khan Market, New Delhi.
3. Director (Pensions), Govt. of India, Ministry of Defence D (Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
4. Naval HQrs, PP & A, DHQ PO New Delhi.
5. DPA, Vayu Bhawan, New Delhi- 11.
6. Air HQrs Ad PP & P- 3, West Block-VI, R. K. Puram, New Delhi- 110066.
7. Army HQrs, AG's Branch, PS-4(b), DHQ, PO New Delhi-110011
8. PCDA (Navy) No.-1, Cooperage Road, Mumbai- 400039.
9. PCDA (WC), Chandimandir, Chandigarh
10. CDA (AF), West Block-V, R. K. Puram, New Delhi- 110066.
11. CDA, Teynampet, Chennai
12. CDA (PD), Ayudhpath, Meerut
13. JCDA (AF) Subroto Park, New Delhi- 110010.
14. Director of Audit, Defence Service, New Delhi
15. All regiment/Corps
16. Naval Pension Office C/o INS, Tanaji, Sion-trombay road Mankhurd Mumbai- 400088
17. Air Force Record, Dhaula Kunwa, Delhi Cantt.
18. Director MP8 (I of R) Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/ MP8(I of R) West Block-III, RK Puram ,N-Delhi 110066
19. The OI/C All ROs/PAOs
20. All Addl CsDA/ Jt. CsDA in Main Office.
21. All GOs in Main Office.
22. The O I/C, G-1(M), AT (ORs)-Tech. & G-1/Civil (Tech.)
23. All SAOs/ AOs/ AAOs in Gts/Ors Complex.
24. The O I/C, SPARSH Cell.
25. The O I/C, EDP Centre
26. The O I/C, PHP Cell EDP Centre
27. All Sections in Main Office.
28. The O I/C, G -2 Section
29. The O I/C, G-3 Section
30. The O I/C, G- 4 Section
31. The O I/C O & M Cell
32. The O I/C Complaint Cell
33. The O I/C, EDP Centre (Website) **for uploading this circular on the website.**
34. Defence Pension Liaison Cell.
35. The O I/C Reception Centre, PCDA(P) Allahabad-14
36. The Director, Defence Pension Training Institute, Allahabad
37. Spare copy

**(Rakesh Kumar Singh)**  
**AO (P)**