



कार्यालय रक्षा लेखा प्रधान नियंत्रक (पेंशन)

द्रौपदी घाट इलाहाबाद- 211014

O/o THE PRINCIPAL CONTROLLER OF DEFENCE ACCOUNTS (PENSIONS)  
DRAUPADI GHAT, ALLAHABAD- 211014

वेबसाइट : [www.pcdapension.nic.in](http://www.pcdapension.nic.in), email : [eda-albd@nic.in](mailto:eda-albd@nic.in)

FAX Tele: 0532-2421877;2421879;2421880, Extension:216

Toll Free No: 1800-180-5321 (Timing-9:30 AM to 6:00 PM)



Circular No. 643

Dated: 02.12.2020

To

The O/C  
Records/PAOs(ORs)

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**Subject:- Submission of Pension claims owing to ongoing Covid-19 restrictions and quarantine protocols.**

**Reference:-** This office Circular No. 637 dated 29.07.2020.

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Reference is invited to this office Circular No. 637 dated 29.07.2020 under which all Record Offices were advised to submit the pension claim through an integrated system for online submission of all the regular cases (original as well as corrigendum) through UTILITY software except the six Record Offices as stated therein.

2. It is noticed that only original service pension claims from five Record Offices (AMC, RRC, JRC, Signal and EME) are being processed through Suvinay, whereas cases of family pension, disability pension etc. are not processed through Suvinay. The RRRC Delhi is also not covered under Suvinay. Accordingly following amendment is being issued at Para-2 of Circular No. 637 dated 29.07.2020:-

(i) All corrigendum claims, disability pension claims and family pension claims etc. will also be submitted through the utility hosted on WAN in case of five Record Offices (AMC, RRC, JRC, Signal and EME).

(ii) In case of RRRC, Delhi Cantt, all types of pension claim will be submitted through utility.

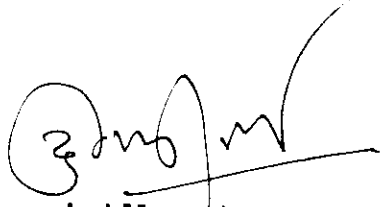
3. All other terms and conditions of Circular No. 637 dated 29.07.2020 shall remain unchanged. For any query in this regard may be contacted to:-

- (i) Shri Ramji Mishra, Sr.AO(P) }  
(ii) Shri Pradeep Mishra, AAO(P) } 0532 - 2420427  
(iii) Email ID: [pcdapedp.cgda@nic.in](mailto:pcdapedp.cgda@nic.in)

4. This circular has been uploaded on this office website [www.pcdapension.nic.in](http://www.pcdapension.nic.in) for dissemination to all concerned.

5. Hindi version will follow.

**No. Grants/Tech/0148/LXII**  
**Dated: 02.12.2020**

  
**(Durga Lal Meena)**  
**Jt. CDA (P)**

**Copy to:-**

1. The Dy. Secretary, Govt. of India, Ministry of PPG & P (Deptt. of P&PW), Lok Nayak Bhawan, Khan Market, New Delhi.
2. Director (Pensions), Govt. of India, Ministry of Defence D (Pen/Sers), Sena Bhawan, Wing 'A' New Delhi.
3. Naval HQrs, PP & A, DHQ PO New Delhi.
4. DPA, Vayu Bhawan, New Delhi- 11.
5. Air HQrs Ad PP & P- 3, West Block-VI, R. K. Puram, New Delhi- 110066.
6. Sr. Dy. CGDA (AT-II), O/O the CGDA, Ulan Batar Road, Palam, Delhi Cantt- 110010.
7. PCDA (Navy) No.-1, Cooperage Road, Mumbai- 400039.
8. PCDA (WC), Chandimandir, Chandigarh
9. CDA (AF), West Block-V, R. K. Puram, New Delhi- 110066.
10. CDA Teynampet, Chennai
11. CDA (PD) Ayudhpath, Meerut
12. JCDA (AF) Subroto Park, New Delhi- 110010.
13. Director of Audit, Defence Service, New Delhi
14. All Regiment/Corps.
15. Naval Pension Office C/o INS, Tanaji, Sion- Trombay Road Mankhurd Mumbai -400088
16. Air Force Record Office, Dhaula Kunwa, Delhi Cantt.
17. Director MP8(I of R) Integrated HQ of MOD(Army)AG's Branch, Addl Dte Gen of MP/MP8(I of R) West Block-III, RK Puram, N-Delhi 110066
18. The OI/C All ROs/PAOs
19. All Addl CsDA/ Jt. CsDA in Main Office.
20. All GOs in Main Office.
21. The OI/C, G-1M(Tech), AT-ORs(Tech) & G-1/Civil (Tech.)
22. All SAOs/AOs/AAOs in Gts/ORs Complex.
23. The OI/C, EDP Manual.
24. The OI/C, EDP Centre.
25. The OI/C, PHP Cell EDP Centre
26. All Sections in Main Office.
27. The OIC, G - 2 Section
28. The OI/C, G-3 Section
29. The OI/C, G - 4 Section

30. The OI/C O & M Cell
31. The OI/C Complaint Cell
32. The OI/C, EDP Centre (Website) for uploading the circular on the website.
33. Defence Pension Liaison Cell.
34. The OI/C Reception Centre, PCDA(P) Allahabad-14.
35. The Director, Defence Pension Training Institute, Allahabad.
36. Spare



(R.K. Singh)  
Accounts Officer (Pensions)