

Registered/AD

**Important Circular No.73
No.GI/C/MISC/VOL-IX/Tech
O/O The Pr. C.D.A. (P)
Allahabad- 211014
Date: 11 January, 2010**

TO,

(All Heads of Departments under Min. of Defence)

Subject: - Delay in preferment of pension claims in respect of Defence Civilians.

Of late, it has come to notice that the claims for Superannuation Pension pertaining to the Defence Civilians are not being submitted to this office within the stipulated period of six months prior to superannuation. The cases received at a belated stage lead to delay in notification of PPOs. Apart from complaints from affected pensioners, this results into considerable avoidable correspondence between H.O.O. and this office.

2. The need for finalization of pensionary awards by the time of superannuation and to hand over the PPOs before retirees leave for home can not be overemphasized. In this context, attention is invited to Rule 61(4) of CCS Pension Rules 1972 which requires that the requisite/relevant documents are forwarded to the Pension Sanctioning Authority i.e. office of the PCDA (P), not later than six months before the date of retirement of the Govt. Servant.

3. In view of the foregoing you are requested to issue suitable instructions (alongwith the copy of this circular) to all

Heads of Offices under your administrative control to ensure that the time frame of six months for submission of pension claims to the PSA is strictly followed so that the pensioners may get their legitimate/pensionary dues in time. This would also decrease the traffic of complaints at all levels.

The receipts of this communication may please be acknowledged. A copy of the instructions issued, may please be sent to this office for record.



(P.K. Srivastava)
ACDA (P)

Enclosure: - As above

Copy to: -

1. The CGDA, West Block-V, R.K. Puram, New Delhi-66
2. All Pr.CsDA/CsDA/C of F & A (Fys)/ CDA (Funds)
3. All G.M. Fys
4. All CE/Nodal CE of various commands.



(Dhirendra Kumar)
Accounts Officer (P)